



Prot. No. 291

Tirana 19/8/2024

CALL FOR ADMISSIONS
FIRST LEVEL MASTER'S COURSE/PROFESSIONAL MASTER'S COURSE
IN
FINANCIAL & RISK MANAGEMENT
2024 -2025 A.Y.

The First Level Master/Professional Master's Degree Course in "*Financial & Risk Management*" extends over one year and is held in *English*. This course takes place *jointly* with Alma Mater Studiorum - University of Bologna and ends with the release of the *joint degree* of the two Universities.

Available slots and admission requirements

With regards to the *First Level Master/Professional Master's Degree Course* in "*Financial & Risk Management*" there is a total of 35 slots available for Albanian candidates, 10 foreign candidates slots and 5 for candidates from Kosovo, North Macedonia, Montenegro, Preshevë, Bujanovc, Medvegje concerning the 2024-2025 academic year,

In order for candidates to be admitted to the First Level Master/Professional Master's Degree Course in "*Financial & Risk Management*", candidates must have at least a three-year/Bachelor's degree from degree courses actually accredited and completed in Universities equally institutionally accredited in the country of origin at the time of issue, in:

- Management and Administration
- Economic and business administration sciences;
- Economic and statistical sciences;
- Mathematical sciences;
- Political sciences and international relations;
- Other faculties deemed suitable by the Commission;

Participation Modalities

For the candidates who shall apply for admission, they must complete the online registration procedure on the OLCG Catholic University portal: <http://admissions.unizkm.al/> by **04/10/2024**, attaching an electronic copy in PDF format (pdf/A) scan of the following documentation:

- a. Undergraduate Diploma
- b. Degree certificate with the list of grades issued by the University of origin;
- c. Any assessable qualifications (specialization and upgrade courses, language courses, Masters, etc.)
- d. Curriculum Vitae signed and
- e. A valid identification document (passport or identity card).
- f. Personal photos.
- g. Declaration according to Annex no. 1 which is an integral part and attached to this Call



e. B1 Certificate¹ of English language issued by a recognised entity from the Ministry of Education and Sport (Cambridge, IELTS, TOEFL, TOEIC, GESE, APTIS).

Foreign candidates, after uploading the documents listed above, must pay the registration fee of 50 euros within **08/10/2024** as per the below formats:

• via bank transfer with the following coordinates:

Beneficiary: Zoja and Keshillit te Mire (Universiteti Katolik)

Bank: Intesa San Paolo Bank

BIC/Swift: USALALTR

IBAN: AL60208112040000030694935302

• by credit card online on the university portal: <http://admissions.unizkm.al/>;

• in cash at the University Student Admissions Office available from Monday to Friday, from 08:00 to 16:30.

Eligible candidates are Albanian citizens and citizens from Kosovo, Macedonia and Montenegro etc. who, after uploading and the relevant verification of the documentation, are considered suitable to proceed and pay 2,000 ALL (lekë) for the registration application within **08/10/2024**;

Payment is made in the same way as mentioned above.

The enrollment status can be checked by accessing the reserved area on the University portal.

Selection modality

The Candidates will be listed on the basis of the submitted documentation.

In the event that the number of candidates is higher than the expected slots, a motivational interview and the English language test will take place on **11/10/2024**, in the headquarters of the Catholic University "Nostra Signora del Buon Council" in Rr. "Dritan Hoxha", Tirana, Albania.

The results of the interview will be published on the official website of the OLGK Catholic University: <https://www.unizkm.al/> by **10/18/2024**.

Registration/enrollment

For registration purposes, candidates who will be declared winners on the basis of the results and available slots must submit the following documents in hard copy to the Didactic Secretariat, in person or through a representative with a proxy, on **10/27/2024**:

1. Receipt of the bank payment order of the first installment or the entire annual tuition fee (the payment order is downloadable from the student portal: portal.unizkm.al, item: "Tariffs");

¹ Candidates who have a qualification obtained in one of the aforementioned study courses carried out in the same foreign language as the one in which the Professional Master's course in "Financial & Risk Management" will also be held, do not have to submit the Certificate of knowledge of the language foreign pursuant to the provisions of Paragraph 4 Article 76 of Law no. 80/2015, of 07.22.2015 of the Republic of Albania". Candidates who, at the time of submitting the application for admission, do not have an English language certification or a qualification compliant with the aforementioned article of law will be subjected to an English language knowledge test.



2. Diploma, and the grade list/diploma supplement, or a copy of the original, of the first cycle of studies completed in the Republic of Albania. First cycle diploma of studies completed abroad, accompanied by a true copy of the original, or, if not in possession, the candidates shall submit another official document on the basis of which equivalence has been made in the Republic of Albania, issued to the country in which he/she conducted his/her studies, so that it enables the candidate to enroll and attend second cycle studies. Candidates who have not yet finalized the diploma recognition and equivalence process, can submit the application submission certificate to NESC for recognition and equivalence.
3. The admission application submission form (referred to in Annex no. 2 attached to this Call)
4. Copy of identity document;
5. Two personal photos.
6. Any assessable qualifications (specialization and upgrade courses, language courses, Masters, etc.)
7. B1 level certificate² of the English language issued by an entity recognized by the Ministry of Education and Sport (Cambridge, IELTS, TOEFL, TOEIC, GESE, APTIS).
8. Only for candidates who obtained their degree abroad: The document of equivalence³ of the degree issued by the National Education Service Center of the Republic of Albania, in original or certified copy. As required by the Joint Order of the RASH and QSHA n. 112 of 05/07/2024 there is an obligation to present this document within **30/03/2025**.
9. In cases where the documentation comes from a foreign university, the documentation must have the stamp affixed by the country of origin. Furthermore, if the requested documentation coming from a foreign university is not in Albanian/English/Italian, it must be translated into the Albanian language.

Candidates who have not complied with the above-mentioned terms and conditions of registration may be registered conditionally but will not be able to take the exams for the first semester until they have regularized their position. Conditional enrollment prevents the acquisition of the student status and, consequently, makes it impossible to make claims or claim anything against the Catholic University of Our Lady of Good Counsel.

The following must also be completed at the Didactic Secretariat:

- Enrollment application (form available on the university portal: <https://portal.unizkm.al/#/>);
- Registration contract.
- Declaration according to Annex no.1 which is an integral part attached to Decree n. 12 dated 06.30.2023.

² Candidates who have a qualification obtained in one of the aforementioned study courses carried out in the same foreign language as the one in which the Professional Master's course in "Financial & Risk Management" will also be held, do not have to submit the Certificate of knowledge of the language foreign pursuant to the provisions of Paragraph 4 Article 76 of Law no. 80/2015, of 07.22.2015 of the Republic of Albania". Candidates who, at the time of submitting the application for admission, do not have an English language certification or a qualification compliant with the aforementioned article of law will be subjected to an English language knowledge test.

³ Information on how to obtain the equivalence document for the diploma of previously conducted university studies is available on the website: <https://unizkm.al/>
<https://unizkm.al/uploads/media/post/0001/05/68b2ce536b6d5bc8ad88d085a1f056f115ff25e6.pdf>



Minimum Number of participants

For the Master to be enacted it is necessary to reach a minimum number of *registered participants* 16. If this number is not reached, the University reserves the right to not activate the course, returning any fees already paid to those enrolled.

The Rector
Prof. Leonardo Palombi